



BMX VICTORIA Inc
RACE DIRECTOR'S REPORT

To be forwarded to **BMX VICTORIA, PO Box 92 GLEN HUNTLY 3163** within **7 days of meeting.**

Refer requirements on page 3

MEETING		DATE	
CLUB		TRACK CONDITION	
RACE COMMISSAIRE		EVENT MANAGER	
APPEAL REFEREE		RIDERS ADVOCATE	
PRIZE MONEY	AA & A Prize Pool	14+ Open Prize Pool	
Indicate total prize pool here	\$	\$	

Checklist prior to meeting day

Flier approved		Radios booked		First Aid booked	
Key officials organized		Awards organized		Canteen organized	
Administration organized		Track prepared		Equipment checked	

Checklist on the day

Track ready and inspected		Maintenance team ready		Finish line/Lines marked	
Canteen ready		Toilets open & stocked		First Aid attended/ready	
Registration open		Officials ready /organized		Flags/Radios ready	
Gate set up & checked		Commentary set up		Gate's commenced	
Manual system avail.		Scoring set up & ready		Awards ready	

CALCULATIONS FOR LEVIES -

Names of Non Payers: _____

Names of 3+Families entered¹: _____

LEVY CALCULATION²			
TOTAL NUMBER OF ENTRIES -	xxxxx	xxxxx	xxxxxxxxx
Less number of non-starters who did not pay	0	xxxxx	xxxxxxxxx
Less number of entries in secondary classes	0	xxxxx	xxxxxxxxx
Less family reductions (3 or more riders in family)	0	xxxxx	xxxxxxxxx
TOTAL REDUCTIONS	xxxxx	0	xxxxxxxxx
TOTAL (\$5.00 to be paid to BMX Victoria for rider levy)	xxxxx	0	\$0.00

¹ No levy is payable for the 3rd and subsequent family members.

² Replace the sample values for Total No. of Entries, Non-Starters, Secondary Classes and Family Reductions in the Table with the correct values for the event, Click on the Total Reductions cell, Press F9 and the Total No. of Reductions will be automatically calculated. Repeat the Click and Press F9 steps in TOTAL (Riders) and TOTAL (Levies) cells and the Riders Levies will be calculated automatically.



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PRIZE MONEY : paid out to all money classes

CLASS		AA	MALE		CLASS	FEMALE	AA
PLACE	%	\$	Name	New Total Log book	\$	Name	New Total Log Book
1 st	33			NA			NA
2 nd	23			NA			NA
3 rd	14			NA			NA
4 th	8			NA			NA
5 th	7			NA			NA
6 th	6			NA			NA
7 th	5			NA			NA
8 th	4			NA			NA
TOTAL							

CLASS		A	MALE		CLASS	FEMALE	A
PLACE	%	\$	Name	New Total Log book	\$	Name	New Total Log Book
1 st	33						
2 nd	23						
3 rd	14						
4 th	8						
5 th	7						
6 th	6						
7 th	5						
8 th	4						
TOTAL							

		14+	MALE		CLASS	FEMALE	14+
PLACE	%	\$	Name	New total Log book	\$	Name	New Total Log Book
1 st	33						
2 nd	23						
3 rd	14						
4 th	8						
5 th	7						
6 th	6						
7 th	5						
8 th	4						
TOTAL							

NOTE : Please copy page and amend if other money classes are offered for Pros



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MEETING RACE OFFICIALS

MEETING: **DATE:**

POSITION	MOTO 1	MOTO 2	MOTO 3	MOTO 4	FINAL
Staging					
Gate Check					
Gate Starters					
Ass. R. C Berm 1					
Official Berm 1					
Ass. R. C Berm 2					
Official Berm 2					
Ass. R.C Berm 3					
Official Berm 3					
Finish Line					
Scoring					
Commentators					

This report must be filled in completely and accompanied by:

- a cheque made payable to BMX Victoria Inc, for the RIDER LEVY,
- the event SCORE SHEETS and a FULL set of meeting results (computer printout) and a copy of the prize money print out (if used)
- copy of the meeting flyer

AND forwarded to BMX VICTORIA, PO Box 92, GLEN HUNTLY, 3163
within 7 days of meeting.

RACE DIRECTOR: _____
 SIGNATURE _____ Date _____